

Buchholz High School



FL-821 Air Force JROTC Booster Club

Meeting Minutes – March 1st, 2016

In attendance: James Islam, Rondre Baluyot, Ingrid Rincon, and Colonel Jim Roberts, Chief Rick Price, Robin Rivera

1. **Call to order and Pledge of Allegiance:** Robin Rivera called the meeting to order at 7:04 pm with the Pledge of Allegiance.
2. **Minutes of previous meeting:** Wendy Sheehan (secretary) not in attendance moved approval of minutes from January to next board meeting. Minutes of February 2016 meeting were reviewed. Motion made by Rondre Baluyot to approve minutes, second by Ingrid Rincon. Approved by all. Robin Rivera will take the minutes for this meeting.
3. **Financial Report:** Financial report was made by James Islam, balance as of March 1, 2016 is \$24,208.33. Motion made by Rondre Baluyot to approve report, second by Ingrid Rincon. Approved by all.
4. **Old Business:** Applebee's Pancake Breakfast went well, estimated that the fundraiser brought in \$10K. Variance between this year and previous years is attributed to the individual cadet ticket sales and the fewer number of Publix slots.

On-line donation/fundraising initiatives will be explored during the 2016-2017 school year.

5. **New business:**
 - A. DC Trip: Everything is set to go. Colonel Roberts will need to take cash to distribute to cadets for meals that are covered in the trip. A few checks may also be needed for a couple of expenses where a debit card cannot be used. Motion made by James Islam and second by Rondre Baluyot to tip the bus drivers up to \$150 each, at the discretion of Colonel Roberts and Chief Price based on their service.
 - B. Plans for Awards Ceremony: will discuss during April meeting.
 - C. AF Inspection: Cadets did a good job of practice briefing to the Free Masons at the Masonic Lodge, receiving compliments. The cadets may also provide a briefing at the April Booster Club meeting.

D. 2016-2017 Booster Club Officer Nominations:

- President: James Islam
- Vice President: Ingrid Rincon
- Treasurer: will need to be filled.
- Secretary: Robin Rivera reached out to Wendy Sheehan to determine if she will continue in the secretary position and will follow-up.

E. Booster Club Audit: Colonel Roberts will request Nancy, the school bookkeeper, to perform an audit of the Booster Club treasurer reports.

F. Lettermen Jackets - Motion made by Ingrid Rincon and seconded by Rondre Baluyot to purchase 4 lettermen jackets (~\$125 each) for \$500 and for \$1500 to purchase Memory Banners for the annual awards ceremony recipients. Approved by all.

6. **Open Discussion:**

Budget Report: Robin Rivera presented a budget report of planned expenses vs. planned income to provide insight into the finances for the year. To-date, projected expenses exceed projected budget by \$5,165.27. Much of that amount is attributed to 2014-2015 planned expenses that were actualized in the current school year. This variance is also based on future expenses using the full budgeted amount. Fundraisers also brought in less than budgeted. SLS expenses may not be utilized based on AF and SBAC potential decision to reduce salary by 1 month for Senior Aerospace Science Instructor (SASI) ASI and Aerospace Science Instructor (ASI) positions.

Reminder that Zaxby's fundraiser will be held April 4th at the 43rd street location. Robin Rivera will provide banners to Col. Roberts for display at school and will create an event on the FL-821 Facebook page.

7. **Adjourn:** A motion to adjourn was made by James Islam, seconded by Ingrid Rincon, meeting was adjourned at 8:27pm. Next meeting will be April 5, 2016 at 7pm.

Upcoming Events:

- SAT- 3/5/16
- Spring Break- 3/21/16 thru 3/25/16
- End of Year Trip Washington, DC- 3/11/16 thru 3/16/16
- Zaxby's Fundraiser - 4/4/16
- AF inspection- 4/7/16
- School Holiday- 4/8/16
- Awards Ceremony- Monday, 5/2/16